



EXAMINATIONS COUNCIL OF ZAMBIA



ECZ SERVICES

REQUIREMENTS AND FEES

Examinations Council of Zambia
Haile Selassie Avenue, Longacres,
P.O. Box 50432, Lusaka.

Tel: +260 211 252544, +260 211 252588,
Fax: +260 211 253690;

E-mail: info@exams-council.org.zm;
Website: www.exams-council.org.zm



SN	SERVICE	LEVEL	CHARGE (ZMK)	REQUIREMENTS FROM CLIENT
1	REPLACEMENT OF LOST/DAMAGED CERTIFICATE	Grade 7	260.00	a. Police Report b. Sworn in Affidavit c. Copy of lost certificate or letter from the school d. Submit (a, b, c above) at any ECZ Service Centre and make payment
		Grade 9	650.00	
		Grade 12	1,200.00	
		GCE	1,200.00	
		TED/TEVET	1,200.00	
2	REPLACEMENT/PRINTING OF STATEMENTS OF RESULTS	Grade 7	200.00	Letter from school
		Grade 9	200.00	
		Grade 12	200.00	
		GCE	200.00	
		TED/TEVET	200.00	
3	VERIFICATION OF RESULTS WITH COUNCIL STAMP	Grade 7	100.00	Photocopy of Statement or Certificate *Note: Only statements for years were certificates have not been issued are allowed.
		Grade 9	100.00	
		Grade 12	100.00	
		GCE	100.00	
		TED/TEVET	100.00	
4	TRANSLATION OF FOREIGN QUALIFICATIONS	Grade 7	1,200.00	a. Produce authenticated results from the issuing examining body or agent b. Present a copy of the original certificate
		Grade 9	1,200.00	
		Grade 12	1,200.00	
		GCE	1,200.00	
5	REMARKING OF SCRIPT	Grade 9	350.00	a. Letter from the school/college b. Submission of progress reports c. Covering letter from the PEO and DEBS
		Grade 12	350.00	
		GCE	350.00	
		TED	350.00	
6	UNDERPROTEST/WRONG ENTRY PER SUBJECT	Grade 9	200.00	a. Copy of statement of results b. Letter from the school/college c. Copy of attendance or provisional registers
		Grade 12	300.00	
		GCE	400.00	
		TED	500.00	

7	COMBINATION OF STATEMENT OF RESULTS	Grade 9	300.00	Copy of statement of results
8	ACCUMULATION OF CERTIFICATES	GCE	1,000.00	Copy of certificates/Statement of results
9	VERIFICATION OF RESULTS FOR INSTITUTIONS	Grade 7	20.00	a. Written request to verify results online b. Registration of Institution on online Verification System.
		Grade 9	20.00	
		Grade 12	20.00	
		GCE	20.00	
10	EXAMINATION CENTRE REGISTRATION (Private Centres)	TED	20.00	
		Grade 7	3,600.00	a. Application through DEBS b. Inspection of School by DEBS and PEO c. Inspection by ECZ d. Letter from PEO or DEBS confirming Centre status given e. Payment of applicable fees
		Grade 9	4,800.00	
		Grade 12	7,200.00	
		GCE	7,800.00	
11	EXAMINATION CENTRE RENEWAL	TED	14,400.00	Payment at ECZ Service Centre
		Grade 7	2,880.00	
		Grade 9	3,600.00	
		Grade 12	6,000.00	
12	HANDLING OF FOREIGN PROFESSIONAL EXAMINATIONS	GCE	6,000.00	
		TED	12,000.00	
		London Exams	650.00	Contact ECZ
13	COPYRIGHT PER REQUEST	Per Request	1,000.00	Submit written request
14	BOOK FEE EVALUATION FOR LITERATURE PER TITLE	Per Title	1,000.00	Submit written request
15	REQUEST FOR STATISTICS PER SUBJECT	Individual	100.00	Submit written request
		Institution	500.00	